



Education and Culture DG

Lifelong Learning Programme

COMENIUS
PARTNERSHIPS



**LIFELONG LEARNING PROGRAMME
COMENIUS
Application form 2008 for
School Partnerships**

PLEASE NOTE THAT THE TABLES REFERRED TO IN CERTAIN FIELDS OF THIS FORM CAN BE FOUND IN THE ANNEX.

1. SUBMISSION DATA

1.1 TO BE FILLED BY THE COORDINATOR:

LLP Sub-Programme	Comenius	Action Type	Partnerships
Call	2008		
Working language of the partnership	English		
Title of the Partnership	Europe as your employer – students test their chances through intercultural dialogue		
Acronym (if applicable)			
The application concerns a	<input checked="" type="checkbox"/> Multilateral Partnership <input type="checkbox"/> Bilateral Partnership		

1.2 TO BE FILLED BY EACH APPLICANT INSTITUTION ONLY IN THE COPY IT SUBMITS TO ITS OWN NATIONAL AGENCY:

Name of applicant institution	Berufsbildende Schule Simmern
The applicant institution is	<input checked="" type="checkbox"/> The coordinator <input type="checkbox"/> A partner

GENERAL INFORMATION

Before completing this form, please read the relevant sections in the *Lifelong Learning Programme Guide for Applicants* and the 2008 Call for Proposals published by the European Commission and by your National Agency, which contain additional information on closing dates, National Agency addresses to which the application must be sent, and specific priorities for that year. Links to these documents and further information such as Frequently Asked Questions can be found on the Lifelong Learning Programme website:

http://ec.europa.eu/education/programmes/llp/index_en.html

This form should be completed by the **coordinator** of the proposed Partnership, in cooperation with the partners, giving full details of the Partnership including the details of all partners and all planned mobilities and grant requests for every partner. The coordinator must send a copy of the completed form to each partner. The coordinator and the partners complete and sign the declaration (section 4) and fill the information in part 1.2 on the cover page of their individual copies and submit the form to their National Agencies by **15 February 2008 (date as postmark)**. The partners must not change any of the information contained in the form completed by the coordinator; all copies must be identical except for the Declaration and the fields under 1.2 which should be filled separately by all applicant institutions on their copies of the form. Please note that the form should be completed well in advance before the deadline so that each participating institution is able to post its copy of the application on time.

Please note that each National Agency may request applicants to submit additional information in support of a Partnership application. Each applicant should check on the website of its National Agency before submitting the form.

CHECKLIST

Before submitting the application, please make sure that it fulfils the requirements listed below.

- The application fulfils the application procedures and has been submitted respecting the closing dates set out in the Call for Proposals.
- The form is not hand written (except for the Declaration and part 1.2).
- The form has been completed **jointly** by the whole Partnership and all partners have received a copy.
- The form has been completed in full.
- The Work programme (section 6.1) contains planned mobility activities of each institution in the Partnership and the Finances table (section 7) contains grant requests for each partner.
- The form has been completed using the communication language of the Partnership (this must be one of the official languages of the EU).
- Multilateral Partnerships:** The partnership consists of institutions located in at least three of the countries participating in the Lifelong Learning programme. **Bilateral Partnerships:** The partnership consists of two institutions, each one located in one of the countries participating in the Lifelong Learning programme. The eligible countries are the 27 Member States of the European Union, Norway, Liechtenstein, Iceland and Turkey.
- At least one participating institution is located in a Member State of the European Union at the starting date of the Partnership.
- Each participating institution has checked with the National Agency in its country that it is

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eligible to participate in a Comenius Partnership.

- If the application concerns a **Bilateral Partnership**, it must include in its work programme a reciprocal exchange of classes or groups of minimum 10 days involving pupils aged at least 12 (a class or group from one school visits the other, and vice versa). The minimum size of the group participating in each phase of the reciprocal exchange is 10 pupils in the case of "small group class exchanges" and 20 pupils in the case of "large group class exchanges" (depending on the grant amount requested).
- The copy submitted to each National Agency has been signed by the person authorised to enter into legally binding commitments on behalf of the applicant institution concerned (or a person duly authorised by the legal representative).
- Each participating institution has fulfilled its contractual obligations in relation to any earlier grants received from the National Agencies concerned.
- Each participating institution has checked with its National Agency whether there are any national eligibility criteria and/or national priorities in addition to the European ones and whether the National Agency requires any additional information to be submitted in support of the application.

Zusätzliche Kriterien für Antragsteller aus Deutschland (additional criteria for German applicants):

- Sofern der Antrag nicht in deutscher Sprache vorgelegt wird, muss eine einseitige, formlose Projektbeschreibung (Ziele, Aktivitäten, geplante Produkte) auf Deutsch dem Antrag beigefügt werden.
- Bitte lesen Sie unbedingt das Merkblatt zur Beantragung von COMENIUS-Schulpartnerschaften 2008, das auf der Internetseite der Nationalen Agentur im PAD zum Download angeboten wird: <http://www.kmk-pad.org/index.php?id=95>



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2. COORDINATOR

Sections 2 and 3 contain the details of each institution/organisation participating in the Partnership.

2.1 ORGANISATION

Full Legal Name	Berufsbildende Schule Simmern			
Type of Organisation	EDU SCHVoc - Vocational secondary school			
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	2234
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	Liselottestrasse 27			
Postcode	55469	City	Simmern	Region Rheinland-Pfalz
Country			Scope	Regional
Organisation's national ID (if applicable)	60122	National Agency of the Coordinator		Germany
Organisation's website (if applicable)	http://www.bbs-simmern.net		Organisation's e-mail (if applicable)	info@bbs-simmern.de

2.2 CONTACT PERSON

Title	OStR	First name	Stefan	
Family name	Carius			
Department				
Position	Lehrer			
Work Address	Street - Number (if different from above)			
Postcode	55469	City	Simmern	
Country	Germany			
Telephone 1	+49 6761 2020		Telephone 2	+49 6762 7503
Mobile	+49 151 077 49		Fax	+49 6761 14254
E-mail address	stefan.carius@online.de			

2.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	OSD	First name	Wolfgang	
Family name	Herbst			
Organisation				
Department				
Position	Schulleiter			
Work address	Liselottestrasse 27			
Postcode	55469	City	Simmern	
Country	Germany			
Telephone	+49 6761 2020		Fax	+49 6761 14254
E-mail address	info@bbs-simmern.de			



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2.4 PREVIOUS PROJECTS

Does the organisation already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project
1999 bis 2003	Comenius 1	K-RP-11/99-01256-1	Handels- und Dienstleistungsverkehr mit europäischen Nachbarstaaten unter Erarbeitung und Berücksichtigung des relevanten Marktes
2003 bis 2004	Comenius 1	VG-C1- VG-C1- _SP-K-RP-03-00728-1	Lebensraum Europa – ein schulisches Bildungs- und Erziehungsziel
2004-2005	Comenius 1	VG-C1- VG-C1- _SP-K-RP-03-00728-1	Lebensraum Europa – ein schulisches Bildungs- und Erziehungsziel

Add rows if necessary

2.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

	Grant agreement number
<input checked="" type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input type="checkbox"/> None of the above	Privately paid for.

2.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street – number		
Postcode		City	
Nature of the organisation and its involvement in the Partnership			

If there is more than one associated partner, please make additional copies of the box above.



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3. PARTNER DATA

Please make additional copies of Part 3 to add more partners.

PARTNER NR 1

3.1 ORGANISATION

Full Legal Name	Ogres Profesionālā vidusskola Ogre Vocational school			
Type of Organisation	EDU-SCHVoc			
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	540
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	Upes pr. 16			
Postcode	LV-5003	City	Ogre	Region
Country	Latvia	Scope		National
Organisation's national ID (if applicable)	1731002531	National Agency of the Partner		Latvia
Organisation's website (if applicable)	www.opv.lv	Organisation's e-mail (if applicable)		opv.sekretare@gmail.com

3.2 CONTACT PERSON

Title		First name	Sigita	
Family name	Jasinska			
Department				
Position	Project manager			
Work Address	Upes pr. 16			
Postcode	LV-5003	City	Ogre	
Country	Latvia			
Telephone 1	+37165024536		Telephone 2	+37165024479
Mobile	+37125981192		Fax	+37165035909
E-mail address	opv.s.jasinska@gmail.com			

The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title		First name	Baiba
Family name	Liepiņa		



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Organisation	Ogre Vocational school		
Department			
Position	Director		
Work address	Upes pr. 16		
Postcode	LV-5003	City	Ogre
Country	Latvia		
Telephone	+37165024479	Fax	+37165035909
E-mail address	opv.sekretare@gmail.com		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project
-			

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input checked="" type="checkbox"/> None of the above	Grant agreement number
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3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name	Limited liability company "Ogres Televizija" (Ltd. "Ogres TV")		
Legal address	Rigas street 98a		
Postcode	LV-5000	City	Ogre
Nature of the organisation and its involvement in the Partnership	<p>Ltd. "Ogres TV" is regional television, which have strong cooperation with national level mass medium.</p> <p>Ltd. "Ogres TV" undertakes disseminate information about project process in regional and national level. Also they are able to organize discussions between partner organizations and some person from Latvia government about project topic in TV. In the end of the project they could make subject about it and disseminate information in regional and national level.</p>		

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If there is more than one associated partner, please make additional copies of the box above.

PARTNER NR 2

3.1 ORGANISATION

Full Legal Name	Obchodni akademie Vlasim				
	[In Latin characters - where originals are not in Latin characters]				
Type of Organisation	EDU SCHVoc – Vocational secondary school				
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	356	
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit			
Address	V Sade 1565				
Postcode	258 01	City	Vlasim	Region	Middle Bohemia, Benesov u Prahy
Country	Czech Republic		Scope	Local	
Organisation's national ID (if applicable)	61 66 45 37		National Agency of the Partner	Czech Republic	
Organisation's website (if applicable)	www.vlasimoa.cz		Organisation's e-mail (if applicable)	info@vlasimoa.cz	

3.2 CONTACT PERSON

Title	Ing	First name	Eva		
Family name	Lhotakova				
Department					
Position	Teacher				
Work Address	V Sade 1565				
Postcode	258 01	City	Vlasim		
Country	Czech Republic				
Telephone 1	00420 317 842 026		Telephone 2		
Mobile			Fax	00420 317 844 328	
E-mail address	lhozde@seznam.cz				

The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	Ing	First name	Jarmila		
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Family name	Zabranska		
Organisation	Obchodni akademie Vlasim		
Department			
Position	Headmistress		
Work address	V Sade 1565		
Postcode	258 01	City	Vlasim
Country	Czech Republic		
Telephone	00420 317 842 026	Fax	00420 317 844 328
E-mail address	info@vlasimoa.cz		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project
2004 2006	Comenius 1	CA1-04-60	Our living space Europe as a goal for school
1999 2003	Comenius 1	CA1-99-II-10	Trade and services with European neighbouring countries. Acquiring and taking into consideration the relevant markets.

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

<input checked="" type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input type="checkbox"/> None of the above	Grant agreement number
	Our school did not take part in that preparatory meeting because of shortage of money

3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street - number		
Postcode		City	
Nature of the organisation and its involvement in the			



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Partnership	
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If there is more than one associated partner, please make additional copies of the box above.

PARTNER NR 3

3.1 ORGANISATION

Full Legal Name	Torsbergsgymnasiet				
Type of Organisation	EDU-SCHSec –General secondary school				
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size 1191		
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit			
Address	Läroverksgatan 36				
Postcode	821 33	City	Bollnäs	Region	Gävleborg Norra Mellansverige
Country	Sverige		Scope	local	
Organisation's national ID (if applicable)			National Agency of the Partner	Sweden	
Organisation's website (if applicable)	www.torsbergsgymnasiet.se		Organisation's e-mail (if applicable)	gy.kansli@bollnas.se	

3.2 CONTACT PERSON

Title	Ekonomilärare	First name	Anders		
Family name	Svanberg				
Department					
Position					
Work Address	Läroverksgatan 36				
Postcode	821 33	City	Bollnäs		
Country	Sweden				
Telephone 1	+4627825434		Telephone 2		
Mobile	+46703276107		Fax	+4627819470	
E-mail address	anders.svanberg@bollnas.se				

The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	Gymnasiechef	First name	Thomas		
Family name	Rotter				
Organisation					



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Department			
Position			
Work address	Läroverksgatan 36		
Postcode	821 33	City	Bollnäs
Country	Sweden		
Telephone	+4627825401	Fax	+4627819470
E-mail address	thomas.rotter@bollnas.se		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project
2001	Comenius	727-2001	Water solidarity
2002	Comenius	900-2002	Water solidarity
2004	Leonardo da vinci	S/04/PL/9 30-A1	Open your senses
2005	Leonardo da vinci	S05/PL/9 68-A1	New car technology
2006	Leonardo da vinci	S/06/PL/1 117-A1	Broaden one´s mind

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

<input checked="" type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input type="checkbox"/> None of the above	Grant agreement number Financed by school
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3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street - number		
Postcode		City	
Nature of the organisation and its involvement in the Partnership			

PARTNER NR 4

3.1 ORGANISATION

Full Legal Name	Stange videregående skole [In Latin characters - where originals are not in Latin characters]			
Type of Organisation	General secondary school			
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	526
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	Ljøstadvegen 11 PB 173			
Postcode	2336	City	Stange	Region Hedmark
Country	NORWAY		Scope	Local
Organisation's national ID (if applicable)			National Agency of the Partner	NORWAY
Organisation's website (if applicable)	www.stange.vgs.no		Organisation's e-mail (if applicable)	stange.vgs@hedmark.org

3.2 CONTACT PERSON

Title	Grammar school teacher	First name	Irina	
Family name	Molberg			
Department				
Position	teacher			
Work Address	Ljøstadvegen 11 PB 173			
Postcode	2336	City	Stange	
Country	NORWAY			
Telephone 1	+ 00 (47) 62581100		Telephone 2	+ 00 (47) 62581113
Mobile	+ 00 (47) 97661587		Fax	+ 00 (47) 62581101
E-mail address	irina_molberg@hotmail.com			

The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	Head of the	First name	Truls
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	institution		
Family name	Wadd		
Organisation	Stange videregående skole		
Department			
Position	headmaster		
Work address	Ljøstadvegen 11 PB 173		
Postcode	2336	City	Stange
Country	NORWAY		
Telephone	+ 00 (47) 62581100	Fax	+00 (47) 62581101
E-mail address	stange.vgs@hedmark.org		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

	Grant agreement number
<input checked="" type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input type="checkbox"/> None of the above	07-NOR01-PV01-00077-1

3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street - number		
Postcode		City	
Nature of the organisation and its involvement in the Partnership			

PARTNER NR 5

3.1 ORGANISATION

Full Legal Name	Zespół Szkół Mechaniczno - Samochodowych			
	[In Latin characters - where originals are not in Latin characters]			
Type of Organisation	EDU SCHVoc - Vocational secondary school			
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	789
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	Plac Jana III Sobieskiego 1			
Postcode	41 - 902	City	Bytom	Region Silesia
Country	Poland		Scope	Regional
Organisation's national ID (if applicable)		National Agency of the Partner	Poland	
Organisation's website (if applicable)	www.zsms.bytom.pl		Organisation's e-mail (if applicable)	sekretariat@zsms.bytom.pl

3.2 CONTACT PERSON

Title	mgr	First name	Ewa
Family name	Wiśniewska		
Department			
Position	teacher		
Work Address	Street - Number (if different from above)		
Postcode		City	
Country			
Telephone 1		Telephone 2	
Mobile	0 511 995 327	Fax	
E-mail address	ewa@zsms.bytom.pl		

The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	mgr	First name	Jacek
Family name	Laburda		
Organisation			
Department			



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Position	Headmaster		
Work address	Plac Jana III Sobieskiego		
Postcode	41 - 902	City	Bytom
Country	Poland		
Telephone	0048 32 281 34 40 w.34	Fax	+48 32 281 64 25
E-mail address	secretariat@zsms.bytom.pl		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input checked="" type="checkbox"/> None of the above	Grant agreement number
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3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street - number		
Postcode		City	
Nature of the organisation and its involvement in the Partnership			



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IF THERE IS MORE THAN ONE ASSOCIATED PARTNER, PLEASE MAKE ADDITIONAL COPIES OF THE BOX ABOVE.

PARTNER NR 6**3.1 ORGANISATION**

Full Legal Name	LYCEE TECHNIQUE DU CENTRE				
	LYCEE TECHNIQUE DU CENTRE				
Type of Organisation	Secondary school				
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	3000	
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit			
Address	Avenue Pasteur 106				
Postcode	L-2309	City	LUXEMBOURG	Region	LUXEMBOURG
Country	LUXEMBOURG		Scope	Local	
Organisation's national ID (if applicable)	L		National Agency of the Partner	Luxembourg	
Organisation's website (if applicable)	http://www.ltc.lu		Organisation's e-mail (if applicable)	alain.brauckmann@education.lu	

3.2 CONTACT PERSON

Title	Mag.	First name	Alain	
Family name	Brauckmann			
Department	Education			
Position	Education			
Work Address	Avenue Pasteur 106			
Postcode	L-2309	City	LUXEMBOURG	
Country	LUXEMBOURG			
Telephone 1	00352 473811-1		Telephone 2	00352 473811-1
Mobile	00352 621776584		Fax	00352 460298
E-mail address	alain.brauckmann@education.lu			

x The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	Ing.	First name	Jean-Paul
Family name	LENERTZ		
Organisation	LYCEE TECHNIQUE DU CENTRE		
Department			
Position	Principal		



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Work address	Avenue Pasteur 106		
Postcode	L-2309	City	LUXEMBOURG
Country	LUXEMBOURG		
Telephone	00352 473811-1	Fax	00352 460298
E-mail address	jean.paul.lenertz@education.lu		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project
2003 bis 2005	Comenius 1	VG-C1-VG-C1- _SP-K-RP-03- 00728-1	Lebensraum Europa – ein schulisches Bildungs- und Erziehungsziel
2006 bis 2007	Comenius 1	07-FRA1- CO06-00644-2	Rencontres et échanges culturels organisés par et pour de jeunes européens

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input type="checkbox"/> None of the above	Grant agreement number
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3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street - number		
Postcode		City	
Nature of the organisation and its involvement in the Partnership			

If there is more than one associated partner, please make additional copies of the box above.



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COMENIUS
PARTNERSHIPS**PARTNER NR 7****3.1 ORGANISATION**

Full Legal Name	Istituto di Istruzione Superiore "C.Cavour"			
	[In Latin characters - where originals are not in Latin characters]			
Type of Organisation	EDU-SCHSec General Secondary school			
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (nr of pupils)	665
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	corso Italia 42			
Postcode	13100	City	Vercelli	Region
Country	Italy	Scope	local	
Organisation's national ID (if applicable)	VCIS01300R	National Agency of the Partner	Italy	
Organisation's website (if applicable)	www.tecnicocavour-vc.it	Organisation's e-mail (if applicable)	cavour@tecnicocavour-vc.it	

3.2 CONTACT PERSON

Title	Prof.	First name	Rita Manuela	
Family name	Chiappa			
Department	Foreign languages			
Position	teacher			
Work Address	Corso Italia 42			
Postcode	13100	City	Vercelli	
Country	Italy			
Telephone 1	0039161259065		Telephone 2	
Mobile	3477978331		Fax	
E-mail address	Tullio00@tulliosilvestri.191.it			

The institution volunteers to take over the coordination of the partnership in case the application of the nominated coordinator is rejected in the selection procedure (replacement coordinators will, if needed, be taken in the order they appear in this form).

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	Prof	First name	Riccardo
Family name	Calvo		
Organisation	Istituto di Istruzione Superiore "C.Cavour"		
Department			
Position	Headmaster		
Work address	Corso Italia 42		



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Postcode	13100	City	Vercelli
Country	Italy		
Telephone	0039161212035	Fax	0039161212035
E-mail address	cavour@tecnicocavour-vc.it		

3.4 PREVIOUS PROJECTS

Does the institution already have experience of participation in Partnership activities? Please indicate Comenius School Partnerships (former School projects / School development projects / Language projects) funded in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project

Add rows to the table if necessary

3.5 IS THE ORGANISATION'S INVOLVEMENT IN THIS PARTNERSHIP APPLICATION THE RESULT OF CONTACT SEMINARS/PREPARATORY VISITS?

<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input checked="" type="checkbox"/> None of the above	Grant agreement number
-------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------

3.6 ARE ASSOCIATED PARTNERS PLANNED TO BE INVOLVED IN MOBILITY ACTIVITIES? IF SO, PLEASE GIVE THE DETAILS.

Associated partners are organisations such as associations, local or regional authorities, companies etc which will play an active role in the Partnership and will be involved in mobility activities.

Full legal name			
Legal address	Street - number		
Postcode		City	
Nature of the organisation and its involvement in the Partnership			

If there is more than one associated partner, please make additional copies of the box above.



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4. DECLARATION

Die Erklärung ist von der Person zu unterzeichnen, die die antragstellende Einrichtung rechtsverbindlich nach außen vertritt. Diese Erklärung muss von jeder antragstellenden Einrichtung gesondert in der Kopie des Antrags ausgefüllt und unterzeichnet werden.

Ich, der Unterzeichnete,

beantrage von meiner Nationalen Agentur den im beigefügten Antragsformular bezifferten Zuschuss.

Erkläre, dass:

- Alle in diesem Antrag enthaltenen Angaben meines Wissens korrekt sind.
- Meine Einrichtung von ihrem legalen Status her zur Antragstellung berechtigt ist.

ENTWEDER

Meine Einrichtung verfügt über die finanzielle und operationelle Fähigkeit, das vorgeschlagene Projekt durchzuführen.

ODER

Meine Einrichtung ist im Sinne des Aufrufs zur Interessensbekundung eine öffentliche Einrichtung und kann dies - sofern erforderlich - belegen. Sie bietet Lerngelegenheiten und

- Entweder (a) zumindest 50 Prozent ihrer jährlichen Einkünfte während der letzten zwei Jahre stammen von öffentlichen Quellen;
- Oder (b) wird von einer öffentlichen Einrichtung oder deren Vertreter überprüft

Ich bin berechtigt, für meine Einrichtung finanzwirksame Vereinbarungen zu unterzeichnen..

Versichere, dass:

Die Einrichtung, die ich vertrete:

- sich nicht in einem Konkursverfahren, in Liquidation oder im gerichtlichen Vergleichsverfahren befindet oder ihre gewerbliche Tätigkeit eingestellt hat oder sich aufgrund eines in den einzelstaatlichen Rechts- und Verwaltungsvorschriften vorgesehenen gleichartigen Verfahrens in einer vergleichbaren Lage befindet;;
- nicht aufgrund eines rechtskräftigen Urteils aus Gründen bestraft wurde, welche ihre Zuverlässigkeit in Frage stellen;
- nicht im Rahmen ihrer Tätigkeit eine schwere Verfehlung begangen hat, welche von der Nationalen Agentur nachweislich festgestellt wurde;
- ihrer Pflicht zur Entrichtung von Sozialversicherungsbeiträgen, Steuern oder sonstigen Abgaben nach den Rechtsvorschriften des Landes ihrer Niederlassung, des Landes des öffentlichen Auftraggebers oder des Landes der Auftragserfüllung nachgekommen ist;
- nicht rechtskräftig wegen Betrug, Korruption, Beteiligung an einer kriminellen Vereinigung oder einer anderen gegen die finanziellen Interessen der Gemeinschaften gerichteten Handlung verurteilt wurde;
- keinem Vorgang unterliegt, bei dem im Zusammenhang mit einem anderen Auftrag oder einer Finanzhilfe aus dem Gemeinschaftshaushalt eine schwere Vertragsverletzung wegen Nichterfüllung ihrer vertraglichen Verpflichtungen festgestellt worden ist.

Nehme Folgendes zur Kenntnis:

Meine Einrichtung wird keinen Zuschuss erhalten, wenn zum Zeitpunkt der Antragstellung eine der oben bestätigten Aussagen nicht zutrifft bzw. eine der folgenden Situationen gegeben ist:

- Interessenskonflikt (aus familiärem, persönlichen oder politischen Grund bzw. aus einem nationalen, wirtschaftlichen oder sonstigen Interesse, das mit einer direkt oder indirekt in die Zuschussvergabe involvierten Person geteilt wird);
- eine falsche Darstellung von Informationen, die die Nationale Agentur als Bedingung zur Teilnahme an der Zuschussvergabe verlangt bzw. ein Fehlen dieser Informationen.



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Die Nationale Agentur hat das Recht, den Namen und die Adresse meiner Einrichtung sowie die Art und Höhe des gewährten Zuschusses im Falle eines Zustandekommens des Projekts zu veröffentlichen.

Ich nehme zur Kenntnis, dass meiner Einrichtung administrative und finanzielle Strafen auferlegt werden können, wenn sie der falschen Darstellung von Tatsachen oder einer schwerwiegenden Vertragsverletzung eines vorangegangenen Vertrags oder Zuschussverfahrens schuldig ist.

SCHUTZ PERSÖNLICHER DATEN

Der Antrag wird in einem EDV-Verfahren bearbeitet werden. Alle persönlichen Daten (wie Namen, Adressen, Lebensläufe usw.) werden in Übereinstimmung mit der Verordnung (EG) Nr. 45/2001 des Europäischen Parlaments und des Rates vom 18. Dezember 2000 zum Schutz natürlicher Personen bei der Verarbeitung personenbezogener Daten durch die Organe und Einrichtungen der Gemeinschaft und zum freien Datenverkehr. Informationen, die vom Antragsteller zur Bearbeitung des Zuschussantrags zur Verfügung gestellt werden, werden nur zu diesem Zwecke und ausschließlich von der für das jeweilige Programm zuständigen Abteilung verwendet. Auf Nachfrage des Antragstellers können ihm persönliche Daten zur Korrektur oder zur Vervollständigung zugesandt werden. Jegliche Nachfrage bezüglich dieser Daten sollten an die zuständige Nationale Agentur gestellt werden, bei der das Antragsformular eingereicht wird. Zuschussempfänger haben jederzeit das Recht, eine Beschwerde über die Verarbeitung ihrer persönlichen Daten beim Europäischen Datenschutzbeauftragten einzureichen (http://www.edps.europa.eu/00_home.htm).

Unterschrift: _____ Datum: _____

Name des Unterzeichneten: _____

Position innerhalb der Einrichtung: _____

Name der antragstellenden Einrichtung: _____

Stempel der Einrichtung (sofern vorhanden):



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5. DESCRIPTION OF PROPOSED PARTNERSHIP

Please note that this section must be completed **jointly** by all institutions participating in the Partnership and must be identical in each copy submitted to each National Agency.

5.1 SUMMARY

Summary of the planned Partnership. This description may be used by the European Commission and/or the National Agency when providing information on selected projects, so please be clear and precise and do not exceed 200 words.

From the correctly written application and an interview with their maybe employer and a real 1-2 week training period in a company abroad in case of success, our pupils should develop the ability to find a way as a European citizen in an increasingly becoming more complicated surrounding to develop an **open minded cosmopolitan view** which accepts the **cultural variety**.

The aim is to develop an awareness that Europe is a **chance** for their **private and professional life**. They find out about the different attitudes and customs in different countries within the European Union and they will become enabled to cope with them. The main focus is on the **communication** between the students which will primarily be in English, German and French. The project lives from the constant exchange between the involved pupils and is intensified from the first contact up to the concrete getting to know process. All possibilities that ITC offers are used for it. The application interview will possibly take place as a **video conference** because of the distance.

Constantly exchanging their findings our pupils will support each other in finding a place for a practical training period. During the complete process our pupils find out about the cultural differences between the nations and learn to handle them.

The outcome of their activities will be a **catalog of rules of etiquette** for **written applications**, a database of company addresses **for future applicants** and a **job profile for trainees**. In addition we will create an **Internet site** to support **future applicants** with behavioral tips for a job interview.

There will be a permanent reflection upon all steps between the students, teachers and the associated partners.

5.2 CONTEXT AND MOTIVATION

a) What is the general context of **each institution** involved in the proposed Partnership? Is there a specific context as for example: Are the participants in disadvantaged areas? Do they have specific needs for pupils, staff or other groups, e.g. pupils at risk of social exclusion, pupils with special needs, migrants, refugees? If so, please explain.

b) Why do the participating institutions want to take part in European cooperation activities such as this Partnership? What do they expect to gain from European cooperation?

a)

- As for the partners of the east European countries the standart of living is low they get a chance to find out about other lifestyles within Europe which may motivate them.
- Other partners find their students not motivated because of a high unemployment rate in their area. Seeing Europe as a huge workplace shows them their chances in life.
- In addition to that the German partner has an above average level of immigrants in its classes which causes integration problems.
- Experiencing the necessity of being able to cope with foreign languages may create an



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additional motivation to do so. The motivation of our young pupils is a point which is often mentioned by all our partners.

b)

To us it is important that our students change their attitudes towards foreign customs and maybe other ways of thinking about different problems. With our manifold activities in the past we successfully and long-lastingly brought together students of different countries through student exchanges and international seminars.

We wish them to develop tolerance, openness facing foreign people different behavioral pattern, foreign languages or flatly expressed different national characteristics.

We believe that this is one step to prepare our students for the future globalised world.

Through the comparison of the economic and political circumstances of other countries our pupils will develop a more competent view of their own situation. It may influence therefore their occupational orientation. In the personal area it develops flexibility, tolerance and acceptance. As teachers we hope to develop a European net of contacts which can be used for other cooperation projects in future.

5.3 OBJECTIVES OF THE PARTNERSHIP

- What are the concrete objectives of the partnership?
- Explain what subjects or problems you intend to address.
- What approach will you take to achieve your objectives?

The objective with our pupils is

- to develop a mental openness, to overcome the narrow borders of the own country and to understand whole Europe as a possible workplace.
- to develop the necessary abilities to be able to cope with the working conditions on a the market of the future with the possible and necessary mobility.
- to understand that the ability to use a foreign language as a requirement for the demands of the future. In particular the already mentioned pupils with migration background need to work on their view of things.
- to initiate a mutual seminar with companies in one of the partner countries for the preparation of the job interview.
- to understand the use of the different information technologies and communication technologies (phone, fax, email, ICQ, MSN, video conference, Internet, ...) as a precondition for the above mentioned mobility and flexibility.
- to experience the differences of other nations in private as well as in the professional life and to accept and what is still much more important, to adapt themselves to the circumstances.
- To understand manners (Knigge) as an important precondition to live together. In private and professional life you have to live according to certain "society norms" which can differ from country to country.

5.4 PARTNERSHIP AND DISTRIBUTION OF TASKS

Please explain the distribution of tasks between participating institutions and the competences required from each of them. Also explain how you will ensure the active involvement of all partners in common partnership activities.

Each partner has the same tasks to do. Only the coordinating school has to check the timetable which the partners have agreed on. In addition it is responsible for the project homepage, too.

All partners have to find associated partners, companies, regional authorities, ... that can assist in finding a work place. They should be also asked to give advise in how to apply for jobs and how to present yourself in order to be successful in getting the job.



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The partners will also assist to find places for such practical training periods. During their stay in the foreign country the students will have the opportunity to stay with one of the local students.

- Every partner has to provide the others with a catalog of rules of etiquette for written applications for their own country.
- Every partner has to provide the others with a database of company addresses for applicants and a job profile for trainees for their area.
- Every partner has to provide the students with the necessary means (ITC) to communicate with each other.
- Every partner has to provide the others with a catalog of rules of etiquette for a job interview for their country.
- The coordinating school is responsible for the creation of an Internet site to support future applicants.

5.5 COOPERATION AND COMMUNICATION

Please explain how effective cooperation and communication between participating institutions will be organised.

- The European partner class proves and corrects the written applications. (Emailing)
- Before they do that they find out about their national rules and norms and list them. This list is checked by company managers and other relevant people (eg chamber of commerce, associated partners) (Emailing – all findings put on Internet site before the written applications are sent)
- The written application is a “real” application. The feedback for our students is the positive or negative answer given by the companies. On the other hand we will ask the associated partners to fill in a questionnaire. (all results will be put on our Internet site)
- The same is true for the job interview where company representatives will give an immediate and a written feedback.
- There will be a seminar about the topic in cooperation with trade companies and industry. At the end of these seminars there will always be either role plays or written documents that will be checked. The students get their feedback immediately after they did their role plays for the interview in the seminar. (As we have experiences and contacts it will be mainly the task of the German school)
- The results and doings will be continuously reported to the local press. We hope to be able to find even more companies ready to accept foreign students for a practical training. We will find out how many more companies want to be listed in our “address list.”
- We will create a project homepage to show the progresses and which will continue to exist in future as a helper. By measuring the “hits” you find out about the attractiveness.
- For each project step there will be created a questionnaire which is intended to give a critical feedback. These feedbacks are filled in by the students, the teachers and the associated partners. These feedbacks should show the progress in the learning process and competence. (Internet site)
- A mutual internet platform will be created to ensure a continuous exchange of opinions and results. This indicates problems at an early stage and makes possible to solve them mutually.



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- The coordinating school will monitor the progress and will be responsible to check if all partners stick to the timetable. We are already using BSCW which is a BSCW is a public cooperation platform on the Internet. Through it we can share documents safely across the Web, we can organize your team work and we can cooperate efficiently.

5.6 EUROPEAN ADDED VALUE

What impact and benefits of European cooperation do you expect Partnership activities to have on persons (pupils and staff) and on the participating institutions?

We expect that

- the knowledge about the participating EU countries will be broadened
- that the work will intensify the collaboration between the participating partners
- a better exchange of training periods and workplaces will be created
- a curricular and methodical discussion takes place to create common EU standards
- obstacles with applications within the EU get lost because of the produced norm catalogues, company expectations, address lists, etc.
- a certain readiness will be created in local enterprises to accept foreign trainees
- that the contacts to the associated partners (local, public authorities and industry and other privately owned businesses) will be intensified or established
- school even further "opens" up to the real world of work
- teachers and students will change their perspectives
- by the project work the involved teachers get introduced to alternative educational forms
- we would like to promote alternative educational methods by this project

5.7 RELEVANCE FOR THE OBJECTIVES OF THE PROGRAMME

Please tick in the table below, the objectives of the Comenius programme that your Partnership will address, in addition to the first two (if any – leave blank if none):

X	To improve the quality and to increase the volume of mobility involving pupils and educational staff in different Member States
X	To improve the quality and to increase the volume of partnerships between schools in different Member States, so as to involve at least 3 million pupils in joint educational activities during the period of the programme
X	To encourage the learning of modern foreign languages
X	To support the development of innovative ICT-based content, services, pedagogies and practice in lifelong learning
	To enhance the quality and European dimension of teacher training
	To support improvements in pedagogical approaches and school management

5.8 CONTRIBUTION TO THE EUROPEAN PRIORITIES SET OUT IN THE CALL FOR PROPOSALS

Please tick in the table below the European priorities set out in the 2008 Call for Proposals that your Partnership will address (if any):



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x	any of the eight key competences set out in the 2006 Recommendation ¹
x	overcoming socio-economic disadvantage and reducing early school leaving
	awakening and reinforcing creativity and innovation
	extending participation in educational opportunities through sports activity

If you have ticked an objective (5.7) and/or priority (5.8) above, please explain in detail the concrete measures or activities you intend to take to address it/them:

5.7	<ul style="list-style-type: none"> • Our students' task is to apply for a training period abroad. Therefore it is absolutely necessary to accept English or another foreign language as a means of communication. • We make use of ICT based services (Be Smart Cooperate Worldwide (BSCW) Fraunhofer Institut). This is our place to exchange everything, to discuss and to put our timetable. • We plan to use Internetconferencing as a way of communication for the personal interviews.
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5.8	<ul style="list-style-type: none"> • Competences like communication in foreign languages. Planning to work in a foreign country means that it is necessary to communicate with each other. This means that you have to speak at least one other foreign language. In our case it will be mainly English. <p>Social and civic competences and cultural awareness and expression. Our students will have to find places to do a practical training period abroad. They compare the cultural differences by collecting catalogs of the rules of etiquette for written applications and job interviews. They will also experience the cultural shock personally by working abroad.</p>
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	<ul style="list-style-type: none"> • Living in areas with a high unemployment rate, living in rural areas with nearly no industry, being unmotivated because of integration problems or just of learning foreign languages is counterproductive towards a modern Europe. By giving our students a chance to experience the European reality: How to apply for a job? How to behave while having a job interview in a foreign country? How to cope with and how to accept the other culture? Through this they will recognize Europe a chance for their future life.
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

5.9 EVALUATION

How will you evaluate whether the aims of the partnership have been met and the expected impact has been achieved?

The results are continually checked by third parties.

<ul style="list-style-type: none"> • The European partner class proves and corrects the written applications.

¹ Recommendation 2006/962/EC of the European Parliament and of the Council of 18 December 2006 on key competences for lifelong learning, OJ L 394/10 of 30.12.2006.
The eight key competences are: Communication in the mother tongue; Communication in foreign languages; Mathematical competence and basic competences in science and technology; Digital competence; Learning to learn; Social and civic competences; Sense of initiative and entrepreneurship; Cultural awareness and expression.



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- Before they do that they find out about their national rules and norms and list them. This list is checked by company managers and other relevant people (eg chamber of commerce, associated partners)
- The written application is a "real" application. The feedback for our students is the positive or negative answer given by the companies. On the other hand we will ask the associated partners to fill in a questionnaire.
- The same is true for the job interview where company representatives will give an immediate and a written feedback.
- There will be a seminar about the topic in cooperation with trade companies and industry. At the end of these seminars there will always be either role plays or written documents that will be checked. The students get their feedback immediately after they did their role plays for the interview in the seminar.
- The results and doings will be continuously reported to the local press. We hope to be able to find even more companies ready to accept foreign students for a practical training. We will find out how many more companies want to be listed in our "address list."
- We will create a project homepage to show the progresses and which will continue to exist in future as a helper. By measuring the "hits" you find out about the attractiveness.
- For each project step there will be created a questionnaire which is intended to give a critical feedback. These feedbacks are filled in by the students, the teachers and the associated partners. These feedbacks should show the progress in the learning process and competence.
- A mutual internet platform will be created to ensure a continuous exchange of opinions and results. This indicates problems at an early stage and makes possible to solve them mutually.
- The coordinating school will monitor the progress and will be responsible to check if all partners stick to the timetable.

5.10 ACTIVE INVOLVEMENT

If your partnership focuses mainly on pupil involvement, please explain to what extent they will be involved in the planning, implementation and evaluation of project activities.

And/or

If your partnership mainly deals with pedagogical or management issues, please explain how all relevant staff will be actively involved in planning, implementation and evaluation of project activities.

- Everybody writes an application, and every school produces a norm catalogue for written applications in his own country.
- The pupils will get in touch with companies themselves
- Every student has to write an application him-/herself.
- The pupils will have the responsibility for the "corrected" written applications which they have read for her foreign partners.
- There will be an opportunity of constant communication between our students.
- All pupils should go to assist pupils in their job-searching abroad.
- All pupils will experience English as a "communication language".
- Through their interest in modern technology students will be ready to develop the project even further.
- Through ICT but also through the planned international seminar the students will have a chance for personal relationships.



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5.11 INTEGRATION INTO LEARNING AND/OR OTHER ONGOING ACTIVITIES

If the project focuses on pupil involvement, please explain how the project will be integrated into the curriculum / learning activities of the participating pupils in each of the participating organisations.

And/or

If your partnership mainly deals with pedagogical or management issues, please explain how the project will be integrated into the ongoing activities of the participating organisations.

The subject English has to strengthen the social competence of our pupils. The contribution of the linguistic lessons is, primarily, interaction and communication. Therefore we have to create situations which can produce a feeling of success in our pupils because they were able to manage real situations. To encourage the linguistic risk plays a bigger role than linguistic-formal correctness and drill.

Language competences include 4 basic linguistic skills: Speaking, writing, listening comprehension and reading comprehension.

The target language is not only a teaching subject, but serves mainly as a medium for the development of contents of a professional and general topic. .

The project offers the ideal conditions to develop the mentioned skills.

Some of our students are taught in **economics** as a special subject. One topic is also to apply for a job. They also have to do a practical training period which can be done in foreign countries too. By doing this they have to follow the norms of the foreign country.

The European Union is a topic in **politics** which is becoming reality to the pupils through this project.

5.12 DISSEMINATION AND USE OF RESULTS

How will you disseminate and use the results, experiences and, where applicable, products of the Partnership?

- in the participating organisations?
- in the local communities?
- in the wider lifelong learning community?

- There will be a project homepage which will ensure that also in future our results can be used. This includes the database of addresses of interested companies, a catalog of norms for the written application in countries of the EU, a catalog of norms for the oral interview, a profile of requirements for the trainees and a reverse and the evaluation of the training periods.
- The results will be publicized within the project week in our schools or on separate days where we want to present our results
- The project results should have a long lasting effect so even after the project is finished we want to offer the gathered information on our project homepage to help students with their foreign job application.
- We would like to use the contacts to foreign companies for our future placing of students for practical training periods.
- Students will offer help to other students in finding a place abroad for a practical training period.
- We have a continuous exhibition about our Comenius activities.
- The local press and the strategic partners will continuously be informed by our students about the project approaches, progress and results.



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- Especially the build up contacts to our associated partners (such as local authorities or industry or chamber of commerce etc.) will be valuable in future.

5.13 TOPICS

Please list the main thematic areas (maximum 3) of your Partnership or complete under "other" if it is missing from the list

Nr.	Topic (maximum 3) [Table E - Topics]
1	Tpc-15 Economics, business, industry and commerce
2	Tpc-32 Intercultural education
3	Tpc-42 New technologies, ICT

5.14 EDUCATIONAL FIELDS

Please list the main educational fields in which Partnership activities will be implemented

Nr.	Field (maximum 3) [Table F - Educational fields]
1	1018 - Foreign Language
2	1028 - Economy and Business
3	1027 - New Technologies

ONLY FOR BILATERAL PARTNERSHIPS:

(QUESTIONS 5.15 TO 5.17)

5.15 ORGANISATION OF CLASS EXCHANGES

For both participating institutions, please describe the type of preparation which will be provided in the language of the partner institution before the exchange. Please describe (1) number of hours, (2) who will provide the preparation, (3) methods to be used and (4) expected level of proficiency. (A minimum of 20 hours of language teaching is recommended for languages that are not on the curriculum of participating students.)

5.16 COOPERATION DURING CLASS EXCHANGES

Please describe how pupils will work together in practice during the class exchange to the partner school



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5.17 TEACHING LANGUAGE

Main teaching language in the coordinating institution [Table B - Languages]	
Main teaching language in the partner institution [Table B - Languages]	



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6. PROPOSED ACTIVITY DATA

6.1 WORK PROGRAMME: PLANNED ACTIVITIES, INCLUDING MOBILITY ACTIVITIES, OF EACH PARTICIPATING ORGANISATION

Educational activities

Please summarise in the table below the planned Partnership activities and mobilities for all institutions in the Partnership. Please present the activities for both academic years 2008/09 and 2009/10, in a chronological order. The eligibility period of activities starts on 1 August 2008 and ends on 31 July 2010.

Please note that mobility activities can only take place between organisations receiving funding to participate in the Partnership (including associated partners), or to events organised by Lifelong Learning (or predecessor) Programme projects or networks (e.g. Comenius Network conferences). Mobility can be undertaken by staff and pupils of the participating institutions, representatives of associated partners and - in the case of mobility involving persons with special needs - accompanying persons such as parents, guardians or carers. What is counted as "a mobility" is one trip abroad by one person. Only transnational mobility² (i.e. travel abroad) counts for the calculation of the minimum mobility numbers.

Approx. starting date	Activity/mobility description	Destination country (for mobility only)	Which partners involved
Oct/Nov 2008	Project meeting for detailed coordination.	Sweden	All school partners. Teachers, students.
February 2009	Collecting a choice of companies which are ready to accept people for a practical training period in each country. What is the skill profile the companies expect? The schools exchange their findings		All school partners. Teachers, students, associated partners.

² "In-country" mobility to or from Overseas Countries and Territories and ultra-peripheral regions of the EU will also be considered as transnational mobility, e.g. mobility by a beneficiary from mainland France to a partner in Martinique.



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	with all partner schools. What do both sides expect?		
March 2009	Analysing and collecting the „norms“ for written applications in your own country. Exchanging the catalogs with the partners.		All school partners
March 2009	Project meeting with interested companies and an exchange of information		All school partners. Teachers, students, associated partners.
August 2009	Writing CVs to apply for certain companies abroad. Before sending them to the companies the students of the concerned country corrects the applications.		All school partners
October 2009	Feedback of the companies which are interested in certain applicants.		All school partners. Students, associated partners.
November 2009	Project meeting to plan the organisation of the oral interviews in detail. (video conferencing)	Italy	All school partners. Teachers, students.
December 2009	International seminar topic: job interview. It will be assisted by representants of the industry or other associated partners.	Germany	All school partners. Teachers, students, associated partners.
November /December 2009	Making contacts to the companies and planning of the interviews. Feedback of the companies why they refused certain applicants because of their written applications.		All school partners. Students, associated partners
January/February 2010	Virtual interview with feedback from the companies		All school partners. Students, associated partners
April-June 2010	Practical training period in companies. Overview and accommodation organised by the local teachers and students		All school partners. Teachers, students, associated partners.
June 2010	Project meeting to evaluate the practical training periods in the companies	Latvia	All school partners. Teachers, students.
June 2010	Evaluation of the practical training period (students' report, company reports)		All school partners. Teachers, students, associated partners.
August 2010	Publication of the results on an Internet site as a help for potential future applicants.		Coordinating school. Teachers, students.



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Add rows if necessary

6.2 NUMBER OF PUPILS AND STAFF INVOLVED IN THE PARTNERSHIP IN EACH OF THE PARTICIPATING ORGANISATIONS

(=persons taking part in Partnership activities, both local activities and/or mobility)

Name of participating organisation	Country	Total nr of pupils involved	Total nr of staff involved
Berufsbildende Schule Simmern	Germany	30	3
Ogre Vocational school	Latvia	25	2
Obchodni akademie Vlasim	Czech Republic	30	2
Torsbergsgymnasiet	Sweden	30	2
Stange videregående skole	Norway	30	3
Zespół Szkół Mechaniczno - Samochodowych	Poland	30	2
Istituto di Istruzione Superiore "C.Cavour"	Italy	30	2
LYCEE TECHNIQUE DU CENTRE	Luxembourg	30	2

Add rows if necessary

6.3 EXPECTED RESULTS, INCLUDING PRODUCTS IF RELEVANT

Nr	Approx. date	Description
1	March 2009	Catalog of the norms for the written job application
2	May 2009	List of addresses of companies ready to cooperate in the project
3	August 2009	Students write their own application for a practical training period. The companies are asked to give a positive or negative feedback. All this is collected in a catalog and publicized in the Internet.



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4	October 2009	The requirements of the companies and the applicants are listed in a catalog and publicized.
5	January 2010	Catalog of norms for a job interview is put together and publicized.
6	April-June 2010	Practical training period and the partners take care of the working students. (We guess that only a few will have the chance to work abroad, which is only a mirror of the real world of work)
7	August 2010	Students' and companies' reports about the practical training periods are collected and publicized.
8	August 2010	All the information are publicized on our homepage. A students' team is initiated to help other students with their application abroad.

Add rows if necessary

ONLY FOR BILATERAL PARTNERSHIPS:

6.4 DETAILS ON PLANNED CLASS EXCHANGES

Nr	Approx. start date	Sending partner country	Receiving partner country	Duration (days)	Nr of pupils	Nr of staff ³	Age range of pupils
1	mm/yy						
2	mm/yy						

³ Including representatives of associated partners and accompanying persons



7. REQUESTED EU FUNDING

Funding requested and estimated number of persons participating in mobility (per participating organisation)

For each of the participating organisations, please select the "Partnership type" that best corresponds to your Partnership work plan for the whole 2 year duration. Please note that each type is linked to a minimum number of mobilities to be carried out during the grant agreement period – these minimum numbers have to be respected when entering the numbers of planned pupil and staff mobility into the table. The grant amounts for each Partnership type are defined at national level and they can vary from one country to another. Please make sure that, for each of the participating institutions, you have selected the grant amounts applicable in the country and for the programme in question.

Participating organisation	Country	Partnership type [Table G – mobility action types]	Nr of planned outgoing mobilities (pupils)	Nr of planned outgoing mobilities (staff ⁴)	Total nr of outgoing mobilities	Grant amount requested (€) [Table H – National lumpsum amounts]
Berufsbildende Schule Simmern	Germany	COM-12M	6	6	12	16000
Ogre Vocational school	Latvia	COM-12M	6	6	12	14000
Obchodni akademie Vlasim	Czech Republic	COM-12M	5	7	12	13000
Torsbergsgymnasiet	Sweden	COM-12M	6	6	12	14000
Stange videregående skole	Norway	COM-12M	5	7	12	12000
Zespół Szkół Mechaniczno - Samochodowych	Poland	COM-12M	5	7	12	16000
LYCEE TECHNIQUE DU CENTRE	Luxembourg	COM-12M	5	7	12	16000
Istituto di Istruzione Superiore "C.Cavour"	Italy	COM-12M	6	6	12	14000

⁴ Including representatives of associated partners and accompanying persons



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Add rows if necessary



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Annex to 2008 Comenius Partnership Application Form – LLP reference tables

The tables below should be used when filling the 2008 Comenius Partnership application form. Whenever a field in the application form refers to a table, the options available for filling the field can be found in the tables below. If a code is provided, please type in both the code and the description.

A. National Agencies

Belgium German-speaking community
Belgium French-speaking community
Belgium Dutch-speaking community
Bulgaria
Czech Republic
Denmark
Germany
Ireland
Estonia
Greece
Spain
France
Italy
Cyprus
Latvia
Lithuania
Luxembourg
Hungary
Malta
Netherlands
Austria
Poland
Portugal
Romania
Slovenia
Slovakia
Finland
Sweden
United Kingdom
Iceland
Liechtenstein
Norway
Turkey

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B. Languages

Bulgarian
Czech
Danish
German
English
Estonian
Finnish
French
Icelandic
Irish
Greek
Hungarian
Italian
Latvian
Lithuanian
Maltese
Norwegian
Dutch; Flemish
Polish
Portuguese
Romanian
Slovak
Slovenian
Spanish; Castilian
Swedish
Turkish

C. Type of organisation

EDU-SCHNur - Pre-primary school
EDU-SCHPrm - Primary school
EDU-SCHSec - General secondary school
EDU SCHVoc - Vocational secondary school
EDU-SPNeed - Establishment for learners/pupils with special needs
OTH - Other

D. Geographical Scope

Local
Regional
National
European
International

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E. Topic

Please type in both the code and the name of the topic when filling the relevant section of the form.

Tpc-01 Active citizenship
Tpc-02 Addressing target groups with special needs
Tpc-03 Artistic education
Tpc-05 Basic skills
Tpc-07 Career guidance & counselling
Tpc-08 Combating failure in education
Tpc-09 Comparing educational systems
Tpc-10 Consumer education
Tpc-12 Cultural heritage
Tpc-15 Economics, business, industry and commerce
Tpc-16 Education of specific target groups: (occupational travellers, migrants, travellers, gypsies)
Tpc-19 Environment / sustainable development
Tpc-20 Ethics, religions, philosophy
Tpc-21 European citizenship and European dimension
Tpc-24 Fight against racism and xenophobia
Tpc-25 Foreign language teaching and learning
Tpc-26 Gender issues, equal opportunities
Tpc-27 Geography
Tpc-28 Health education
Tpc-29 History and social science
Tpc-30 Inclusive approaches
Tpc-32 Intercultural education
Tpc-34 Learning about European countries
Tpc-38 Mathematics
Tpc-39 Media and communication
Tpc-40 Methods to increase pupil motivation
Tpc-41 Natural Sciences
Tpc-42 New technologies, ICT
Tpc-44 Pedagogy and didactics
Tpc-49 Physical education and sport
Tpc-53 Quality and evaluation of education
Tpc-55 Raising pupil achievement
Tpc-57 Regional identity
Tpc-58 Reinforcing links between education and working life
Tpc-60 School management, school autonomy
Tpc-69 Violence in school - peace education
Tpc-43 Other

F. Educational fields

1012 - Arts and Crafts
1013 - Music
1014 - History



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1015 - Religion/Ethics
1016 - Civics
1017 - Mother Tongue
1018 - Foreign Language
1019 - Mathematics
1020 - Physics
1021 - Chemistry
1022 - Biology
1023 - Geography
1024 - Environmental Education
1025 - Health Education
1026 - Sports
1027 - New Technologies
1028 - Economy and Business
1029 - Vocational subjects
1030 - Other basic programmes

G. Mobility action types

COM-4M (Multilateral / Small nr of mobilities - min. 4)
COM-8M (Multilateral / Limited nr of mobilities - min. 8)
COM-12M (Multilateral / Average nr of mobilities - min. 12)
COM-24M (Multilateral / High nr of mobilities - min. 24)
COM-12B (Bilateral / Small - min. 12 mob., group of min. 10 pupils in class exchange)
COM-24B - Bilateral / Large (min. 24 mob., group of min. 20 pupils in class exchange)



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H. National lumpsum amounts

COMENIUS PARTNERSHIPS 2008 : NATIONAL LUMP SUM AMOUNTS

Country of participating organisation	Comenius multilateral				Comenius bilateral	
	COM-4M	COM-8M	COM-12M	COM-24M	COM-12B	COM-24B
BE(fr)- Belgique	7.000,00	11.000,00	16.000,00	20.000,00	16.000,00	20.000,00
BE(nl) – België	6.000,00	9.000,00	11.000,00	20.000,00	11.000,00	20.000,00
BE(de) – Belgien	10.000,00	15.000,00	20.000,00	25.000,00	20.000,00	25.000,00
BG- Bulgarija	5.000,00	8.000,00	11.000,00	20.000,00	11.000,00	20.000,00
CZ – Česká republika	6.000,00	10.000,00	13.000,00	16.000,00	13.000,00	16.000,00
DK – Danmark	5.000,00	7.500,00	10.000,00	16.000,00	10.000,00	16.000,00
DE – Deutschland	8.000,00	12.000,00	16.000,00	20.000,00	16.000,00	20.000,00
GR – Ellas	6.000,00	9.000,00	13.000,00	21.000,00	13.000,00	21.000,00
EE – Eesti	6.000,00	10.000,00	14.000,00	25.000,00	14.000,00	25.000,00
ES- España	8.000,00	10.000,00	12.000,00	18.000,00	12.000,00	18.000,00
FR – France	7.000,00	12.000,00	16.000,00	20.000,00	16.000,00	20.000,00
IE – Eire / Ireland	8.000,00	12.000,00	16.000,00	22.000,00	16.000,00	22.000,00
IT – Italia	6.000,00	10.000,00	14.000,00	20.000,00	14.000,00	20.000,00
CY – Kypros	5.000,00	9.000,00	12.000,00	18.000,00	12.000,00	18.000,00
LV – Latvija	6.000,00	10.000,00	14.000,00	21.000,00	14.000,00	21.000,00
LT - Lietuva	6.000,00	9.000,00	12.000,00	20.000,00	12.000,00	20.000,00
LUX – Luxembourg	8.000,00	12.000,00	16.000,00	22.500,00	16.000,00	22.500,00
HU – Magyarország	5.000,00	9.000,00	12.000,00	18.000,00	12.000,00	18.000,00
MT – Malta	9.000,00	14.000,00	18.000,00	25.000,00	18.000,00	25.000,00
NL – Nederland	9.000,00	13.500,00	18.000,00	25.000,00	18.000,00	25.000,00
AT – Österreich	6.000,00	8.500,00	11.000,00	20.000,00	11.000,00	20.000,00
PL – Polska	8.000,00	12.000,00	16.000,00	24.000,00	16.000,00	24.000,00
PT – Portugal	6.000,00	10.000,00	14.000,00	21.000,00	14.000,00	21.000,00
RO – Romania	7.000,00	12.000,00	15.000,00	24.000,00	15.000,00	24.000,00
SI – Slovenia	6.500,00	10.000,00	13.000,00	20.000,00	13.000,00	20.000,00
SK – Slovenská republika	10.000,00	14.000,00	18.000,00	25.000,00	18.000,00	25.000,00
FIN – Suomi / Finland	5.000,00	8.000,00	10.000,00	16.000,00	10.000,00	16.000,00
SE – Sverige	6.000,00	10.000,00	14.000,00	22.000,00	14.000,00	22.000,00
UK- United Kingdom	9.000,00	14.000,00	17.000,00	22.000,00	17.000,00	22.000,00
IS – Island	7.500,00	12.000,00	15.000,00	20.000,00	15.000,00	20.000,00
LI – Liechtenstein	8.000,00	11.500,00	15.000,00	20.000,00	15.000,00	20.000,00
NO – Norge	5.500,00	9.000,00	12.000,00	18.000,00	12.000,00	18.000,00
TR – Türkiye	6.000,00	9.500,00	13.000,00	23.000,00	13.000,00	23.000,00